



Specimen



MEMBERS  
HANDBOOK  
*and* YEARBOOK

2017 | 2018

REAA MEMBERS HANDBOOK AND YEARBOOK

2017 | 2018



# RFA ASSOCIATION

Registered Charity No. 1093950

A Charity Registered in Scotland No. SC039054

**PATRON HRH The Earl of Wessex, KG KCVO ADC**

**Chairman: Captain Ray Bennett RFA(ret)**

**48, Mays Lane, Fareham, Hants, PO14 2EN.**

Tel: 01329 512506

[www.rfa-association.org.uk](http://www.rfa-association.org.uk)

February 2017

Dear Member,

## **RFA ASSOCIATION AGM 11<sup>th</sup> May 2017**

I hereby give notice that the AGM of the RFA Association will be at 1500 on Thursday 11<sup>th</sup> May in the Victory Services Club, London.

The accounts for 2016, the Trustees Report and the minutes for AGM 2016 can be viewed and printed from our web site at [www.rfa-association.org.uk](http://www.rfa-association.org.uk) available from 5<sup>th</sup> March. Paper copies can be provided on request, and will be available at the meeting. Pat Thompson and Robin Lock stand down as trustees. Ex-Officio trustees Stan McCabe and Keith Escott stand for election. COMRFA appointed ex-officio trustee is; Martin Jones, NAUTILUS & RMT are gapped.

A voting form is enclosed. Please can I ask you to complete this whether or not you intend to join us for the Reunion Dinner and send it direct to Colin Spencer at the address given. (This is the same address as the dinner booking form).

The agenda for the meeting will be:

- 1. Minutes of the last meeting** held on 21<sup>st</sup> May 2016 and matters arising.
- 2. Reports and Accounts** To receive and consider the accounts for the year ended 31<sup>st</sup> December 2016, and the Report of the Trustees.
- 3. Appointment of Chairman and Trustees.**
- 4. Questions and Answers.**
- 5. AOB. Matters notified prior to the meeting.**
- 6. Date of the next meeting.**

You will also find in this mailing a copy of the 2017/2018 Year Book; I hope you enjoy this book and that it enables you to maintain contact with former colleagues and friends.

Details of the Reunion Dinner in London are on the reverse. May I ask you to send your responses for this direct to Richard Fernley.

Thank you for supporting the RFA Association and I look forward to meeting as many people as possible on 11<sup>th</sup> May.

Yours sincerely,

## **RFAA REUNION 2017**

In aid of the RFA Association Registered Charity No 1093950 Scottish Charity No 039054

### **Reunion Dinner**

The London Branch will host, in the presence of HRH The Prince Edward, Earl of Wessex KG GCVO KCVO CVO ADC(P), this year's reunion dinner on Thursday 11<sup>th</sup> May 2017 at the Victory Services Club at 63-79, Seymour Street, London, W2 2HF. Main switchboard: 020 723 4474. Nearest tube station is Marble Arch

#### **Accommodation**

We have reserved a number of rooms at the standard rate of approximately £137 per room per night. Reservations can be made on 020 616 8335 and please quote "RFA REUNION 532353". There are alternative venues available locally.

#### **Car Parking**

Parking is available at the underground NCP car park at Park Lane (North bound entrance). If driving from the club, go south on Park Lane to the roundabout and turn back in the direction of Marble Arch. The entrance to the underground car park is approximately half way back up Park Lane. When parked, take your ticket to the VSC reception. The club will then stamp the ticket giving a discount on the published parking charges. Please check with VSC in case there are any alterations in charges.

#### **Dinner**

The cost will be £50.00p per head including service and gratuities. Please complete the form attached and return it to: RFAA London Branch Secretary Richard Ferry 4, The Elms, 24 Gloucester Street, Faringdon, Oxfordshire, SN7 7HY.

The evening will commence at 18.00 in the Trafalgar Room for drinks; the dinner will then be served at 20.00 in the Carisbrooke Hall. Individuals should make their own arrangements for wine. Wine selection is available on [www.vsc.co.uk](http://www.vsc.co.uk).

#### **Dress Code**

Gentlemen: Lounge suits, Ladies: Equivalent

#### **Special Guest**

We are delighted to announce that HRH The Prince Edward, Earl of Wessex KG GCVO KCVO CVO ADC(P) will be attending the evening. So that he can meet as many guests and members as possible, please be with your table group at the meeting point by 19.00.

#### **Security**

Please note that, for security reasons, personal identification will be required. Please ensure that you and any guest accompanying you have photo ID ready on arrival at the reception desk.

#### **Photography**

Please note there will be no flash photography, and an official photographer will be present.

*The RFA Reunion is in aid of the RFA Association and there will, as in previous years, be a Grand Raffle. Tickets will be priced at £1 each and, if you feel able to help sourcing prizes from companies or through individual generosity, please do contact Gillian Downham email: [gdownham@msn.com](mailto:gdownham@msn.com).*

# RFA ASSOCIATION AGM 11<sup>th</sup> May 2017

Please return this form by **22nd April 2017** to:

Colin Spencer, c/o 4, The Elms, 24 Gloucester Street, Faringdon, Oxfordshire, SN7 7HY.

Name:.....

Membership Number:.....

**1. Please complete above and tick either a) or b) or c) or d)**

- a)** Yes, I will be attending the AGM. *Go to section 2.*
- b)** I will not be attending, but I wish the Chairman to exercise his own judgment and vote on my behalf. *Go to section 2.*
- c)** I will not be attending, however I would like to appoint the Chairman of the Meeting as my proxy, to vote for me and exercise that proxy as indicated in the table below. *Go to section 2 after completing the table below:*

	ORDINARY RESOLUTIONS	FOR	AGAINST	ABSTAIN
1	To receive the Trustees Annual Report & Accounts (These will be available on our website soon)			
2	To Appoint Mr. Peter Nicholls as Independent Examiner			

	ELECTION AND RE-ELECTION OF TRUSTEES	FOR	AGAINST	ABSTAIN
1	To elect Ray Bennett Chairman			
2	To elect Peter Fry Deputy Chairman/Treasurer			
3	To elect Robert Settle			
4	To elect Patrick Molloy			
5	To elect Ian Thompson			
6	To elect Stan McCabe			
7	To elect Keith Escot			

- d)** I will not be attending. I appoint the person named below (if other than the Chairman) as my proxy to attend and vote on my behalf at the AGM on 11<sup>th</sup> May 2017 and at any adjournment to that meeting. *Go to section 2 after completing the details below.*

PROXY NAME	PROXY ADDRESS

**2. I declare that I am a paid up Full Member (Life or Annual) and that I am qualified to vote**

Signed	Date

**GUIDANCE NOTES :** If you cannot attend you may appoint a proxy, or appoint the Chairman to exercise your voting rights. The above voting form should be completed section 1 a) or 1 b) or 1c) or 1d) and then section 2 must be signed. Please return **no later than 22<sup>nd</sup> April 2017**. If you appoint a proxy but subsequently find you are able to attend you may do so, but you cannot vote at the meeting unless you revoke your proxy appointment in writing by noon on 30th April 2017.

**BOOKING FORM – PLEASE RETURN BY 22<sup>ND</sup> APRIL 2017**

Name:.....

Membership No:.....

I am unable to attend but would like to make a donation in support of the RFA Association of £.....

OR

Please reserve me ..... places at the RFA 2017 Reunion at £50.00 per head.

I will be accompanied by

.....

If possible I would like to share a table with:

.....

.....

Starter	Gin & Juniper Cured Salmon, Smoked Salmon & Crayfish Roulade with Beetroot & Horseradish Relish, Rye Toast
Vegetarian Options	Pea Soup with Rocket Ravioli and Mint Oil
Main Course	Corn Fed Chicken filled with Spinach & Apple Wood Cheddar, Crushed Jersey Royals, Charred Baby Carrots and Leeks, Chicken and Tarragon Jus
Vegetarian Options	Woodland Mushroom and Truffle Mille Feuille with Sweet Potato Fondant
Dessert	Chocolate Marquise Pear and Crème Fraiche Sorbet
	Coffee & mints

Name	Starter	Main	Dessert	Special dietary needs

Please make cheques payable to:  
**RFAA London Branch** and post them  
 Along with this form to: The Secretary  
 4, The Elms, 24 Gloucester Street  
 Faringdon, Oxfordshire, SN7 7HY

..... Tickets to Reunion @ £50	£
..... Optional Cash Donation	£
<b>Total</b>	<b>£</b>

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## Royal Fleet Auxiliary Association

### Member's Database.

We are taking this opportunity with the AGM/Reunion mailing to invite all members of the RFA Association to check their records in the Member's Handbook/Yearbook. Could you please check that your details are correct, and if they're not, please fill this form in and send it to Dawn, our Membership Secretary, at

Mrs D Reay  
High House  
4 St. George's Square  
Ridsdale  
Hexham  
NE48 2TH

Or email it to:- [dawn@rfa-association.org.uk](mailto:dawn@rfa-association.org.uk)

email addresses are particularly important and I know there are number of inaccuracies in the database, members with these known inaccuracies will receive a separate letter in with this mailing. Should you not wish to disclose a personal email address (spam and all that) why not create a FREE email, or the like, email address that we can use, then if you start getting Spam you can just delete it without disclosing your private stuff. If we haven't got a valid email for you we cannot send you the e-edition of eForce4 or other e-mailings. Please give this your attention and if you need any more help drop me a dit at [captain.pat@rfa-association.org.uk](mailto:captain.pat@rfa-association.org.uk)

Aye  
Pat Thompson

Member Num		Address-1	
Title		Address-2	
Surname		Address-3	
Initial(s)		Address-4	
Preferred		Post Code	
Post Nominals		Telephone	
Branch		Email	